

**Laboratory of Arts**

**مختبر الفنون**

**Fifth Edition**

**Laboratory of Arts**

**A support programme  
for Syrian artists**

**General Questions**

- **How do I complete the application process to participate?**  
By filling in the form available on our website, [www.ettijahat.org](http://www.ettijahat.org), and sending it with the required attachments by email to [applications@ettijahat.org](mailto:applications@ettijahat.org).
- **What is the deadline for submitting applications?**  
We will accept application from May 1st to June 30th, 2018 (midnight, Beirut time). We will not accept any applications after that date.
- **Who is eligible to apply and participate?**
- Application to the program is open to all Syrian artists, including Palestinian-Syrian researchers less than 40 years of age (including everyone born in 1978).
- **Are collective artistic initiatives and foundations eligible to apply for the *Laboratory of Arts*?**  
Yes.
- **What types of artistic projects are supported by the *Laboratory of Arts*?**  
We accept projects from all artistic fields without exception of any medium, including the five major artistic sectors: cinema and animation; theatre, dance, and performance art; creative writing; visual arts, including fine arts, installations, and graphic design; and music.
- **What is the number of projects that can be supported in each artistic sector?**  
Three projects per artistic sector will receive support; however, grants may be withheld from one of the sectors if there are no applications for projects of a satisfactorily high quality. In this instance, the grants will be reallocated to other sectors until 15 projects receive support in total.
- **Is it possible to submit an application form in any language other than Arabic?**  
No, the application form and curriculum vitae must be in Arabic. Other attachments can be in any language.
- **Is it possible to submit more than one project?**  
The committees undertake evaluation on the basis of one form per participant.
- **Are artists of all nationalities allowed to apply?**  
The *Laboratory of Arts* is aimed at Syrian artists, including Palestinian-Syrian artists only, but *Ettijahat- Independent Culture* encourages cooperation between participating artists and their peers in their countries of residence.
- **Do you have to be a resident of certain countries to be eligible to apply?**  
The programme accepts applications from artists wherever they are in Syria, Lebanon, Egypt, Iraq, Jordan, Turkey and Europe.
- **I have a completed project, is it possible for me to reproduce this for the *Laboratory of Arts*?**  
Applications for completed or reproduced projects will not be considered.

- **Is it possible to submit projects already in progress?**  
 Yes. In this case, show us what you have already done and what will be done, including the current application, a schedule for the project, and a list of other funding bodies.
- **Is it possible for a beneficiary of previous editions of the program to apply?**  
 Only those who received support from the first edition are eligible to apply again.
- **Will incomplete applications be considered?**  
 Applications that do not include a properly and fully filled application, including the budget, will not be considered. The same applies to applications that do not include two of the following: CV, samples of previous work, and personal identification. Applications lacking one of these items have much weaker chances to get funding.
- **Is there a certain format for the email I will send my application through?**  
 Yes. We suggest typing in the project's name and category in the email's subject (e.g. Spaces – creative writing). We encourage you to list your attachment in the message's body.
- **Is there a certain file format I should use for sending the form?**  
 Yes. We only accept PDF and Microsoft Word. Forms with information pasted in the email's body will not be considered. Please choose descriptive names for all files and make sure they are not corrupted.
- **Is listing budget items necessary?**  
 Yes. Applications with no budget items will not be considered.
- **Is it possible to submit a project with a budget that exceeds the value of Ettijahat's grant?**  
 Yes, on the condition that the applicant provides documents indicating they have secured the other half of the budget before submitting, or by supplying a plan that ensures the ability to receive the remainder of the budget.
- **I'm a new artist, without enough experience. Is sending samples of previous work imperative?**  
 The organisation welcomes applications from artists, who have started their career recently. Samples of previous work can be school/university projects, or participations in or contributions to other artists' projects. Such samples will help the jury evaluate your work the best they can. Explaining the nature of the samples, especially for new artists, in the motivation section (Question 7 of the application form) will help the jury further.  
 Note: Samples of previous work must be provided in the music category. Applications in this category with no samples will not be considered.
- **Is sending artistic and literary samples of the current project (subject of the application) in the creative writing category mandatory?**  
 Yes. Including samples of the current project is a mandatory requirement in the creative writing category. In other categories, it is a useful and important addition that would support your application during the evaluation process. We encourage those who have film scripts to send them with the applications for supporting films.

- **Does the *Laboratory of Arts* support regular projects, such as magazines, series, etc.?**

The program does not support regularly produced projects (weekly, monthly, or quarterly). However, the program may support launching regular projects, such as supporting the first issue (or few issues) of a magazine, or the first (or few) episodes of a video/web series, etc.

- **Who possesses artistic and intellectual rights to supported projects?**

The project owners who was given support retains full rights to the artistic results on the condition that they cite *Ettijahat- Independent Culture* and the *Goethe Institut*. *Ettijahat* and the *Goethe Institut* reserves the right to publish and use parts of the results throughout the process and thereafter.

- **Will *Ettijahat- Independent Culture* send confirmation of reception of the application form?**

Yes, and if you do not receive confirmation, please send your application again in order to get a confirmation that we have received it.

- **How does the selection process work?**

We will consider all applications which have fulfilled all the stated requirements (application form, filled in electronically, resume of the applicant, a motivation letter, and a photocopy of their identification card; a letter of recommendation, if such letter is available; examples of previous works, pictures, and any documents or materials supporting the submitted project, if such materials are available). Then the specialist artistic committee, including experts of each artistic sector, select the projects that *Ettijahat- Independent Culture* will support.

- **Will all applicants be informed of the results of selection?**

There will only be an announcement of the applicants accepted to participate. Results of the selection process will be published on the organisation's website [www.ettijahat.org](http://www.ettijahat.org) , [www.goethe.de/beirut](http://www.goethe.de/beirut) and [Facebook page](#).